

## **Application documents necessary from students registered at a foreign university**

**Name, first name**

### **Checklist**

- |    |   |                          |
|----|---|--------------------------|
| 1  | Checklist   | <input type="checkbox"/> |
| 2  | Application letter for a scholarship  | <input type="checkbox"/> |
| 3  | Budget plan (cf. download)  | <input type="checkbox"/> |
| 4  | Transcript of records   | <input type="checkbox"/> |
| 5  | Confirmation of the home university that the student has been nominated for an exchange semester or year  | <input type="checkbox"/> |
| 6  | Confirmation of the partner university in Switzerland that the student has been accepted for an exchange semester                                     | <input type="checkbox"/> |
| 7  | Confirmation of the international office of the home university that there is a student exchange-agreement with the partner university (cf. download) | <input type="checkbox"/> |
| 8  | Confirmation of the home university that the student cannot afford the costs of travel and stay without a scholarship                                 | <input type="checkbox"/> |
| 9  | Proof of already granted scholarships (if applicable)   | <input type="checkbox"/> |
| 10 | CV  | <input type="checkbox"/> |

↵All these documents can be submitted in German or English. If the application is not complete, it will not be evaluated by the foundation council.

For further questions, please contact the Heyning-Roelli Foundation.